



Teen Growers Coordinator

Seed to Feed, Church Community Services

Reports to the Seed-to-Feed Director

Position Responsibilities:

- Manage the Teen Growers internship program. We offer the internship program in the spring, summer, and fall.
- The Teen Growers Coordinator will also be working with the Seed to Feed director to facilitate monthly community gardening classes.
- Teach the Teen Growers curriculum including scheduling guest speakers and field trips.
- Teach the Teen Growers interns gardening skills while working alongside them to plant, grow and harvest in our greenhouses and community micro farm.
- Manage our Teen Growers farmers market stand at Elkhart Farmers Market, from May through September.
- Recruit teens aged 15 to 18 in Elkhart County through school visits, the farmers market, and public events.
- Collaborate with the Seed-to-Feed Director and the Development Associate to find and develop funding in support of the program during winter months.

Supervises: High school interns, high school students and some volunteers

Hours: Part-Time 20-24 hr/week. Spring Session- Tuesdays, Thursdays, afternoons/ evenings, and Summer session is 8:00 mornings on Tuesday, Wednesday, Friday. Occasional Saturdays at Elkhart Farmers Market. This position is year-round. Some Saturdays required.

Compensation: Negotiable based on experience, minimum of \$15.00/hr

Benefits: 401K contribution and matching plan, Paid Time Off after 90 days, Accumulated Sick pay, Paid continued education, Fresh produce and plant starts when available

Location: Church Community Services, 907 Oakland Ave, Elkhart Indiana. Regular offsite work on a case by case basis

Requirements

- High school graduate, must be 18 or older.
- Has experience and enjoys working with and teaching youth ages 15-18 years old.
- 1 year experience working in sustainable farming or related field.

- Passion for sustainable farming, educating youth and creating community.
- Able to plan and lead interactive educational lessons. Garden Knowledge.
- Is flexible and able to assess situations quickly and adjust daily tasks accordingly.
- Must be able to lift 50 lbs and stand or bend for long periods of time.
- Must be willing to work in unfavorable weather conditions.
- Basic computer experience and skills: typing, email communications, spreadsheets, word documentation.
- Have a valid driver's license.
- This position works closely with youth. Applicants must be willing to, and pass, a background check.

We are looking to fill this position as soon as possible. Please send resume and letter of interest to Erica Coppens - ecoppens@churchcommunityservices.org

Disclaimer: This job description in no way states or implies that these are the only duties to be performed by the employee in this position. Employees may be required to follow any other job related instructions and to perform any other job-related duties requested by any person authorized to give assignments. This position description excludes the marginal functions of the position that are incidental to the performance of fundamental job duties. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Equal Opportunity Employer: Church Community Services does not discriminate on the basis of race, color, national origin, sex, sexual orientation, age, religion, or disability. However, commitment to the mission, purpose, and programming of Church Community Services is critical.